

# AREA-WIDE TRAVEL PLANNING

## WEST OF JUNCTION 25, M5

### First Steering Group Meeting – Agenda

**Location:** Peter Brett Associates, Blackbrook Park Avenue, Taunton, TA1 2PX. Telephone (venue): 01823 445 150

**Travel directions:** <http://www.peterbrett.com/offices/taunton-office.php>.  
Accessible by all modes.

**Time:** 1pm-2:30pm, Tuesday 19<sup>th</sup> January 2010

**Contact details:** Reggie Tricker, Smarter Choices Team, Somerset County Council. [RTricker@somerset.gov.uk](mailto:RTricker@somerset.gov.uk), 01823 35 8079

### Agenda:

1. Welcome and Introductions
2. Refresher on Project
  - bullet point tasks from Project Plan
3. Travel Plan development: Employee survey progress; company audit summary + prize draw; feedback from inception meeting; site audit
4. Terms of reference election of Chair/s
5. Setting of objectives and business segmentation
6. Implementation – short listing of measures for 2009/2010
7. AOB
8. DONM
9. Close

