

INTERNAL SITE DESIGN

FACILITIES

FOR SMARTER WORKING	LOCATION:	MAP/ROUTE REFERENCE:		
<i>You should audit each area of provision in a separate copy of the table below, where appropriate.</i>				
DESIRED STATE	ACTUAL STATE	OVERALL IMPRESSION (TICK)		
		Could be improved a lot	Some scope for improvement	No room for improvement
PROVISION:				
• Teleconferencing phones				
• Videoconferencing room/facilities				
• High-speed internet (mobile/WiFi/broadband)				
• Compact laptops for mobile use				
• Hot desks				
• Meeting rooms/space				
Total net impression				